



LUCIA SAPIENZA

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Summary

Attentive and systematic with strong problem-solving, multitasking and conflict resolution abilities. Proficient in calling cues and maintaining crew focus. Reliable and fastidious with a superior work ethic.

Skills

- Microsoft Word, Excel, Google doc and Google Sheet.
- Italian and English language
- High communication skills and problem solving; fast learner.
- Critical Thinking
- Actor Collaboration
- Time Management
- Verbal and Written Communication
- Attention to Detail
- Show Running Skills
- Cast Support
- Work Planning and Prioritization
- Administrative Functions
- Schedule Management

Experience

YAYA kids theater LLC | New York, NY

Assistant Stage Manager

07/2023 - 07/2023

- Maintained well-being of cast and crew through equipment and stage safety procedures.
- Monitored performances to review technical and performance aspects for concept consistency.
- Oversaw construction and repair of sets, props and lights.
- Facilitated communication across creative and technical departments.
- Called out performance technical cues using wireless headsets.
- Stayed calm and polished at all times, even during moments of extreme stress or when dealing with difficult personalities, to accomplish professional goals.

American Academy Of Dramatic Arts |
New York, NY

Theatre Usher

04/2023 - 05/2023

- Directed guests to correct location by documented ticket seats and answered questions about facility amenities.
- Complied with health and sanitation practices and procedures.
- Processed admission payments and provided tickets.
- Maintained positive working relationship with fellow staff and management.
- Greeted and assisted customers to foster positive experiences.
- Maintained safe and clean atmosphere, contacting appropriate staff to handle spills or incidents.
- Identified needs of customers promptly and efficiently.

American Academy Of Dramatic Arts |
New York, NY

Production Assistant

08/2022 - 04/2023

- Prepared sets by transporting equipment and supplies to location and positioning people and props
- Supervised schedules, met deadlines and coordinated with staff members in support of production department.
- Used word processing, spreadsheet and file management software to help

office and production staff.

Education and Training

American Academy of Dramatic Arts | New York, NY

Associate Degree in Acting

04/2023

Gypsy Musical Academy | Torino, Italy

Degree in Musical Theater Performer

06/2020

Languages

English:

Full Professional

Italian:

Native/ Bilingual